



Vendor Application

Please note: You **MUST** provide a working e-mail address for communication.

EVENT DATE AND TIMES: Listed on page 2

SET UP AND TEAR DOWN INSTRUCTIONS TO FOLLOW IN AN ADDITIONAL VENDOR GUIDELINES EMAIL

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT A COPY OF YOUR BUSINESS LICENSE!

BUSINESS ACCOUNT #: _____

Name of Organization: _____

Contact Person: _____ Phone: _____

Mailing Address: _____

Email Address: _____

List items to be sold: _____

Type of Booth:

Retail Sales _____

Activity/Information _____

Food _____

Food Truck _____

Food Trailer _____

Food Tent _____

Length of food truck, trailer, or tent: _____

Vendor space is free (12' X 15')

(Individual and/or businesses selling any type of product must attach a current copy of their City of Madisonville business license. Any business selling food must be compliant with City of Madisonville Restaurant Tax.)

DATES & TIMES

Register for event date(s) (mark all that apply)

Friday, May 16
7:00 PM

Friday, June 13
7:00 PM

Friday, July 11
7:00 PM

WAIVER & NOTICE

In exchange for requesting participation as an exhibitor at Movies at Mahr, I affirm and agree to hold harmless the City of Madisonville and any and all organizations that may be a sponsoring entity of the event, their respective directors, officers, agents, and assigns from any and all loss, claim, action, suit or liability to third persons (including attorney fees and trial and appeal), from any cause whether directly or indirectly related to this event or this agreement including, but not limited to claims for injury to persons including death or destruction of property; whether intentional, negligent, or consequential as a result of any act or omission of yours, or the officers, directors, employees, or agents of your business or organization participating at Movies at Mahr.

Signature of Authorized Representative

Date

Printed Name of Authorized Representative

Application Received and Approved: _____

VENDOR GUIDELINES

Please Initial

___Set up and tear down instructions will be provided for each event.

___Vehicles are not allowed in the vendor area and must be parked in a different location.

___Vendors will be given their location during check-in on the date of the event. Due to the varying nature of each event, vendor locations may be changed.

___Food Vendors must supply all equipment necessary for operation including trash receptacles, tables, chairs, tents, leveling items and quiet run generators (under 75 decibels). Ground stakes are not allowed, and all tents must be secured with proper ground weights as needed. Any generator deemed too loud or unsafe will not be allowed to operate. Power will be provided for retail vendors at the venue.

___All cooking oils, grease, etc. must be captured and contained so they do not drip, spill, or otherwise distribute on the grounds of the venue. All cooking grease/oils must be disposed of off-site and not poured down gutters or drains or placed in the trashcans.

___Any vendor distributing food items must follow all guidelines enacted by the Hopkins County Health Department.

___It is the Vendor's responsibility to obtain any and all necessary permits, license, etc. as required by local, state or federal law. This including a 2025 City of Madisonville business license if applicable. Vendors ***MUST*** remain current or will not be allowed to set up.

___I attest that I have read and understand all the rules and regulations for participation as a vendor at Outdoor Movies, and that I am authorized to act on behalf of the following organization in submitting this application.

Signature of Authorized Representative

Date

Printed Name of Authorized Representative

VENDOR INFORMATION

- Local vendors are given first priority; however, consideration will be made to ensure various foods are featured at each event.
- Applications are due by Wednesday, April 30, 2025, at 4:00pm. Vendors will receive notification of application status by Friday, May 2, 2025, if they are not notified at the time of submission.
- Applications can be submitted with current copy of City of Madisonville business license to City Hall-67 North Main Street Madisonville, KY.

For additional information or questions please contact:

City Hall: (270) 824-2100

lbess@madisonvillegov.com